ROAD FUND ADMINISTRATION

Procurement No:

PROCUREMENT OF QUEUE MANAGEMENT TICKETING SYSTEM PROCUREMENT
REFERENCE NO. NCS/RFQ/RFA – 39/2023

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

Road Fund Administration
21 Feld Street, Ausspannplatz
Private Bag 13372
Windhoek, Namibia
Tel: +264 61 433 3049
Fax: +264 61 433 3070
E-mail : procurement@rfanam.com.na

Executive Summary of Bid Evaluation Report

PROCUREMENT OF QUEUE MANAGEMENT TICKETING SYSTEM PROCUREMENT REFERENCE NO. NCS/RFQ/RFA – 39/2023

1. **Scope of Contract:**

   The purpose of the project is to manage the RFA customer expectations and satisfaction levels by implementing:

   A queue management system and digital signage solution

   Three (3) year maintenance/ support agreement

2. **Procurement method used:** Request for Quotations

Date of Invitation of Bids: 29 January 2024

3. **Closing date for submission of bids:** 12 March 2024

4. **Date and place of opening of bids:** 12 March 2024 RFA Head Office building 21 Feld Street

5. **Number of bids received by closing date:** A total of Three (3) bids was received.

6. **Responsiveness of bids:**

No.	Company Name Eligibility in terms of: i. Valid Business Registration ii. Tax Certificate iii. Social Security iv. Affirmative Action	Responsive (Yes/ No)
1	Loop Technologies	Yes
2	Intouch Interactive Marketing	Yes
3	Averly Digital Solutions	Yes

7.   Technical and Financial Evaluation:

Name of Bidder	TECHNICAL SCORE (TS)	Amount Incl VAT (NAD)	FINACIAL SCORE (TS)	FINANCIAL SCORE (%)
Loop Technologies	61	-	-	-
Intouch Interactive Marketing	52	N$ 325,047.50	22	41.67
Averly Digital Solutions	59	N$ 238,464.00	30	86.80

8.   Price comparison substantially responsive bids:

Name	Price at Bid Opening N$ Incl VAT	Rank
Loop Technologies	N$ 186,000,00 (Incomplete quotation)	-
Intouch Interactive Marketing	N$ N$ 325,047.50	2
Averly Digital Solutions	N$ 238,464.00	1

Best Evaluated Bid:

Averly Digital Solutions provided a technically responsive bid and lowest price thus the best evaluated bid.